

Exploring Your Employer Portal

+
ACME Health
JD

- 🏠 Home
- 📄 Imports
- 📅 Set up Contributions
- 📄 Reports
- 👤 Employees
- 🔧 Tools
- 📊 Analytics
- 💬 Requests

Employer dashboard banner

There is a moment in the life of any aspiring astronomer that it is time to buy that first telescope. It's exciting to think about setting up your own viewing station whether that is on the deck of your home

[Learn more](#)

Employee Search

Imports [View all imports](#)

⚠️ **2 Imports need attention** [Review](#)
Review these files to resume importing

⚠️ **Demographics** Dec 2
Failed

⚠️ **Payroll deductions** Dec 1
On hold

↶ **HSA claim data** Nov 29
Processing

🚩 **Demographics 2** Oct 31
Completed with errors

Reports [View all reports](#)

Employer Funding Report <small>Excel</small>	<small>Apr 26</small>
Employer Contributions Report <small>CSV</small>	<small>Apr 24</small>
Payroll Deductions Notification Report <small>PDF</small>	<small>Mar 28</small>
Employer Claim History Report <small>Excel</small>	<small>Apr 11</small>
Employer Contributions Report <small>CSV</small>	<small>Apr 5</small>
Payroll Deductions Notification Report <small>PDF</small>	<small>Mar 28</small>
Payroll Deductions Notification Report <small>PDF</small>	<small>Mar 28</small>

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Homepage

Designed to help you quickly find the information you need (right when you need it).

Key Features

- Layout allows for more space on page for key content.
- Responsive design will adjust based on screen size/resolution.
- Color-coding, iconography, use of tiles provide visual cues to quickly assess and absorb data on page.
- Organization of components is such that frequently accessed information is front and center.
- Open, left-hand navigation flows throughout the portal.
- Optional branding maintained as part of left hand nav bar.

The screenshot displays the ACME Health homepage dashboard. At the top, there is a blue header with the ACME Health logo and a user profile icon labeled 'JD'. Below the header is a left-hand navigation menu with icons and labels for Home, Imports, Set up Contributions, Reports, Employees, Tools, Analytics, and Requests. The main content area features an 'Employer dashboard banner' with a green background and a message about buying a telescope. Below the banner is an 'Employee Search' section with a search bar. The dashboard is divided into two main columns. The left column contains 'Imports' and 'Reports' sections. The 'Imports' section has a yellow warning box for '2 Imports need attention' and a 'Review' link. Below it are progress bars for 'Demographics' (Failed, Dec 2), 'Payroll deductions' (On hold, Dec 1), 'HSA claim data' (Processing, Nov 29), and 'Demographics 2' (Completed with errors, Oct 31). The 'Reports' section lists various reports with their formats and dates, such as 'Employer Funding Report' (Excel, Apr 26) and 'Payroll Deductions Notification Report' (PDF, Mar 28). The bottom of the dashboard includes logos for 'Offered by ACME Banking' and 'Supported by Smith Team Brokers', along with a custom footer text placeholder and copyright information: '© WEX Health, Inc. 2004-2019 ALL RIGHTS RESERVED | Powered by WEX Health'.

Reports

Designed to help you readily access, run, and download reports.

Key Features

- More data on details of when, how report was run can be easily accessed by clicking on an item.
- Running a 'New report' is easily accessed in the top right corner.

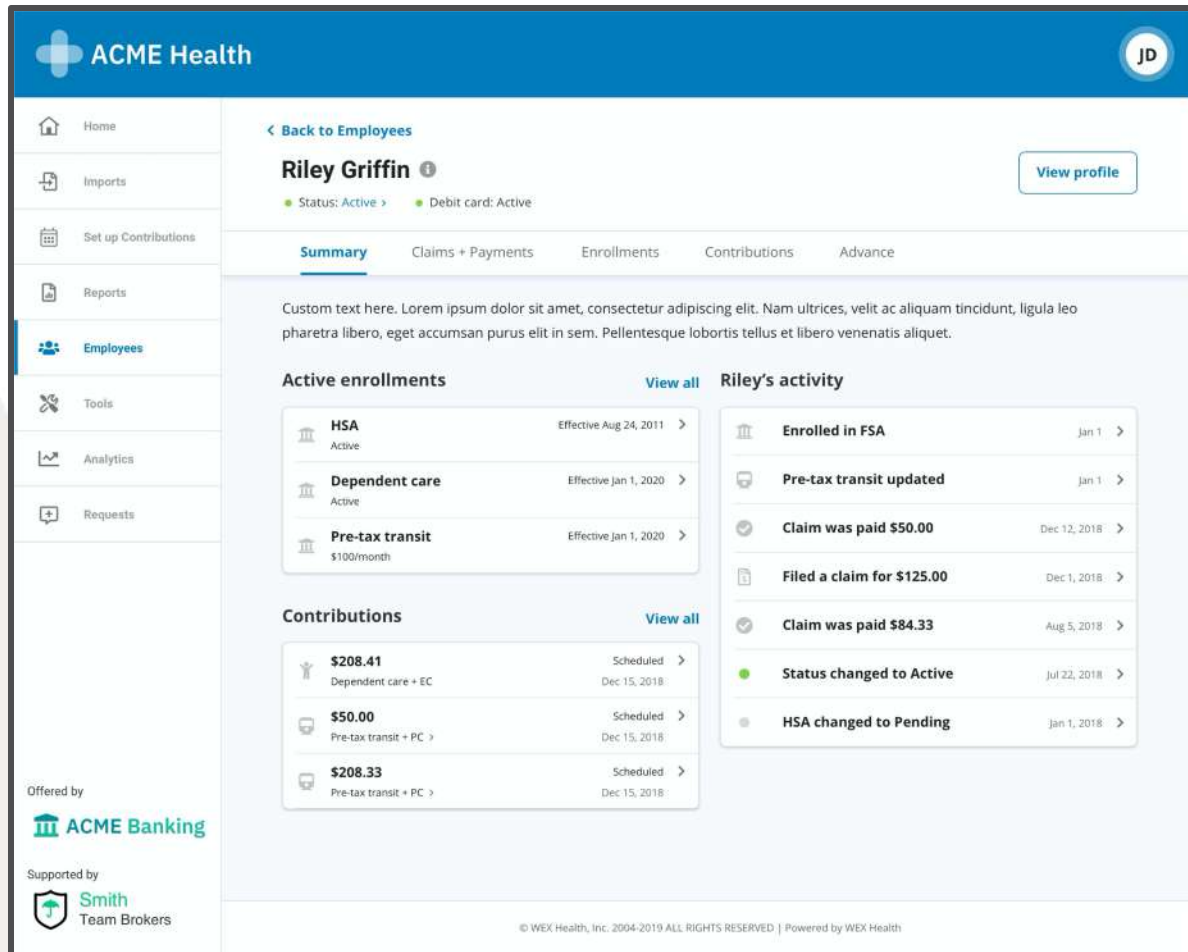
The screenshot displays the ACME Health Reports dashboard. The top navigation bar is blue with the ACME Health logo and a user profile icon labeled 'JD'. A left sidebar contains navigation options: Home, Imports, Set up Contributions, Reports (highlighted), Employees, Tools, Analytics, and Requests. Below the sidebar, it lists 'Offered by ACME Banking' and 'Supported by Smith Team Brokers'. The main content area is titled 'Reports' and features a '+ New report' button. A list of report categories is shown, each with a brief description and a 'Last run' date with a chevron icon for more details:

- Account balance detail**: Plan balance summaries and consumer account balance. Last run Aug 29, 2019.
- Account balance**: Plan account balance information per participant. Last run Jul 23, 2019.
- Claim history**: View all claims submitted. Last run June 24, 2019.
- Debit card funding**: View summary of transactions and fee amounts. Last run May 24, 2019.
- Debit card transactions**: View a list of all the debit card transactions. Last run Apr 15, 2019.
- Employer contributions**: View employer contributions in applicable plans. Last run May 7, 2019.
- Enrollment**: View participant enrollment in applicable plans. Last run Mar 13, 2019.
- HSA account detail**: View an overview of each consumer's HSA, individual payroll deduction, and employer... Last run Mar 13, 2019.
- Payment history**: View all reimbursements/payments. Last run Apr 22, 2019.

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Employees

Designed to help you save time searching for employee-specific information.



Key Features

- **Easy, up-top, Employee Search** available from Home page.
- **Summary “dashboard”** for an employee provides a quick at-a-glance look of the employee’s record.
- **Tab-designed page** provides super quick access to the task or information the user needs.
- **Use of iconography and page styling** offers a modern, clean look .
- **Tasks like Enrollment happen via a wizard experience,** walking the user through one task at a time.

Imports

It's never been easier for you to manage your data.*

Key Features

- **Importing new files workflow** w/ option to download a template.
- **Drag and drop to upload a file**, updated requirements.
- **Simplified view to draw attention to key information** (ex. high visibility for files with errors or warnings).
- **Clutter-free, expandable views** for each file; added 'Unchanged' action to table.
- **Review page contains all relevant reporting** + fixes errors within the portal workflow.

The screenshot displays the ACME Health Imports dashboard. The top header features the ACME Health logo and the user initials 'JD'. A sidebar on the left contains navigation links for Home, Imports, Set up Contributions, Reports, Employees, Tools, Analytics, and Requests. The main content area is titled 'Imports' and includes a '+ New Import' button. It is divided into four sections: 'Needs Review' (with four items: Employer contribution, Demographic template v3, Demographic template v2, and Demographic template v1), 'Pending' (with one item: Demographic PT File), 'Processing' (with two items: Contributions 11/6 and Enrollment file), and 'Completed' (with five items: Demographic file, Transportation services 2019, Enrollment report 2019, Address updates, and HDHP coverage level). A 'FILTERS' section on the right allows filtering by date received and file name. At the bottom, there are logos for ACME Banking and Smith Team Brokers, and a 'Load more results' button.

*Features relevant to employers who use the feature.

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Requests

Key Features

- Administrators can select what types of requests are available in the employer portal
- Status displayed with color coding for quick view of where their request is with the admin.
- On the item list, shows the date/time of request and who requested the item.
- A 'New request' can easily be initiated from top right button.

ACME Health

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Home Imports Set up Contributions Reports Employees Tools Dashboard Requests

Requests + New request

● Add new employee In progress	Dec 15, 2019, 11:30am Requested by: Rebecca Bunch
● Terminate employee Open	Dec 12, 2019, 11:14am Requested by: Rebecca Bunch
● Change enrollment In progress	Dec 10, 2019, 12:12pm Requested by: Greg Sorzano
● Change payroll deductions Closed	Dec 8, 2019, 1:35pm Requested by: Rebecca Bunch
● Change to form Closed	Dec 8, 2019, 1:34pm Requested by: Josh Chan
● Suggest enhancements Closed	Nov 28, 2019, 4:45pm Requested by: Josh Chan
● Process a contribution file Canceled	Nov 27, 2019, 11:11am Requested by: Heather Davis
● Add new employee Closed	Oct 30, 2019, 3:45pm Requested by: Gabriella Ruiz
● Change leave of absence Canceled	Oct 16, 2019, 2:31pm Requested by: Rebecca Bunch
● Add new employee Closed	Oct 15, 2019, 11:14am Requested by: Rachel Bloom

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Seamless connection between CDH and COBRA & direct bill

Easily navigate between CDH and COBRA & direct bill offering with just a couple clicks.*

How It Works:

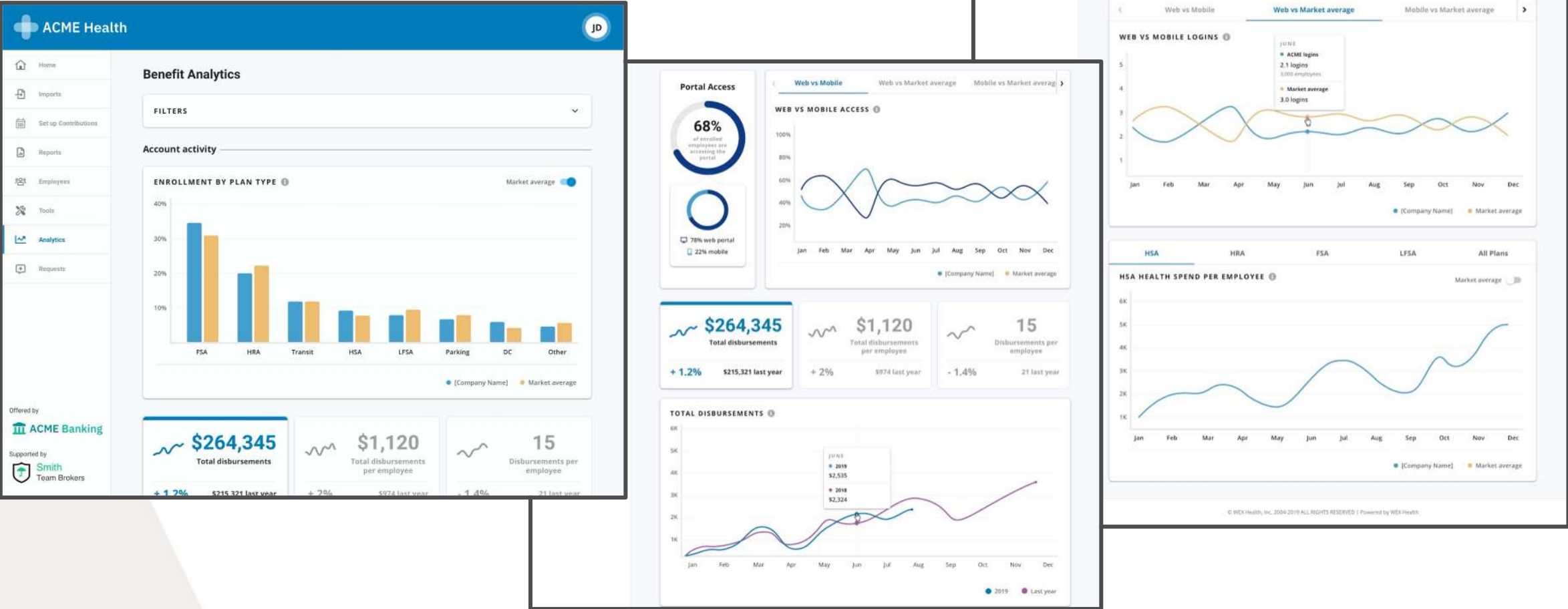
- Validation of employer contact credentials.
- Post-validation, one-click access to navigate to the corresponding system.
- Administrators provide URL to set up the connection.
- Configurations for enabling access for each client.

The screenshot displays the ACME Health Employer Portal interface. At the top, the user profile for John Doe is visible, with a dropdown menu containing options: 'Login and user settings', 'Change password', 'Go to COBRA and Direct Billing' (highlighted with a red arrow), and 'Log out'. The main dashboard area includes sections for 'Employee Search', 'Imports' (with a warning for 2 imports needing attention), 'Reports' (listing various reports like Employer Funding Report, Contributions Report, etc.), and 'Employees' (showing Riley Griffin as active).

* Features relevant to employers who use the feature.

Benefit Analytics

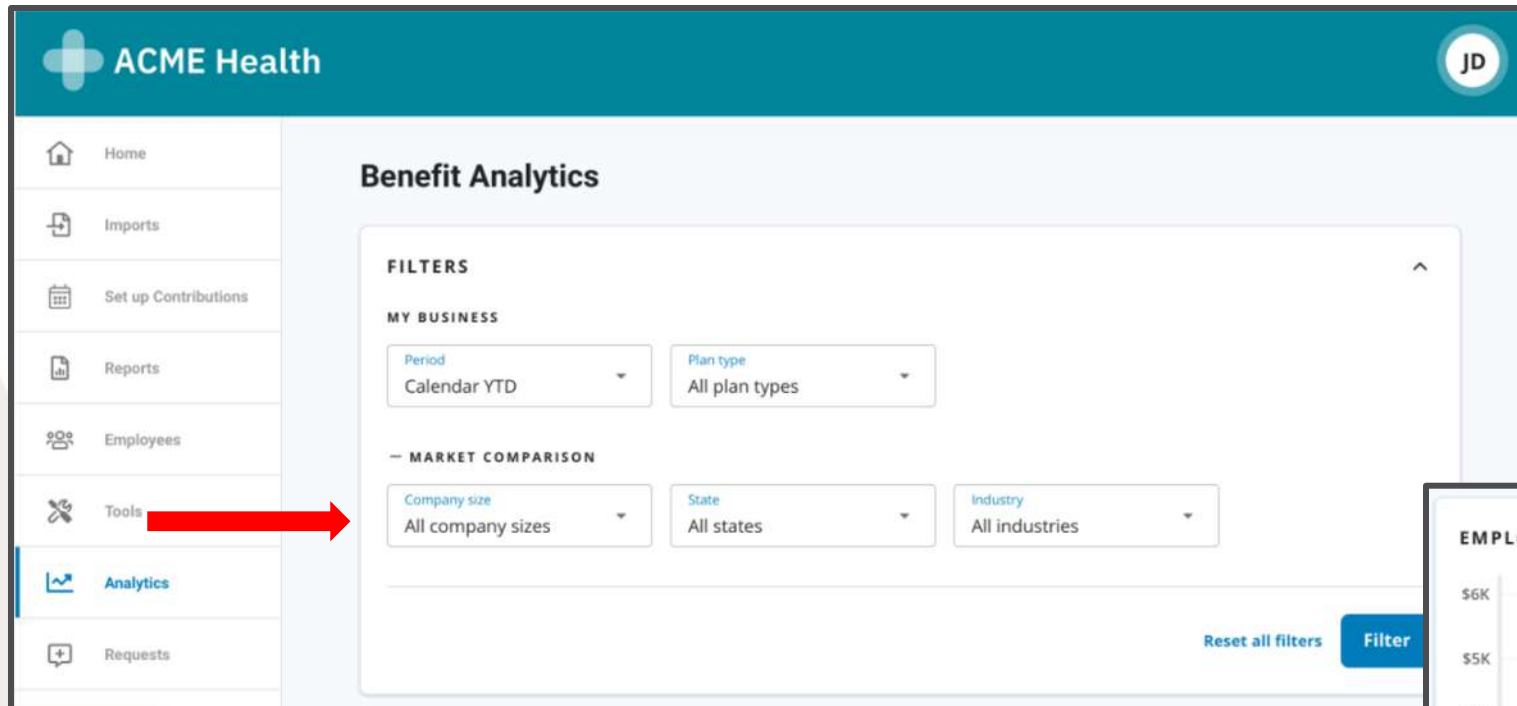
Enhanced visuals, interactive data, benchmark comparisons, and helpful descriptions for easier data interpretation.*



*Features relevant to employers who use the feature.

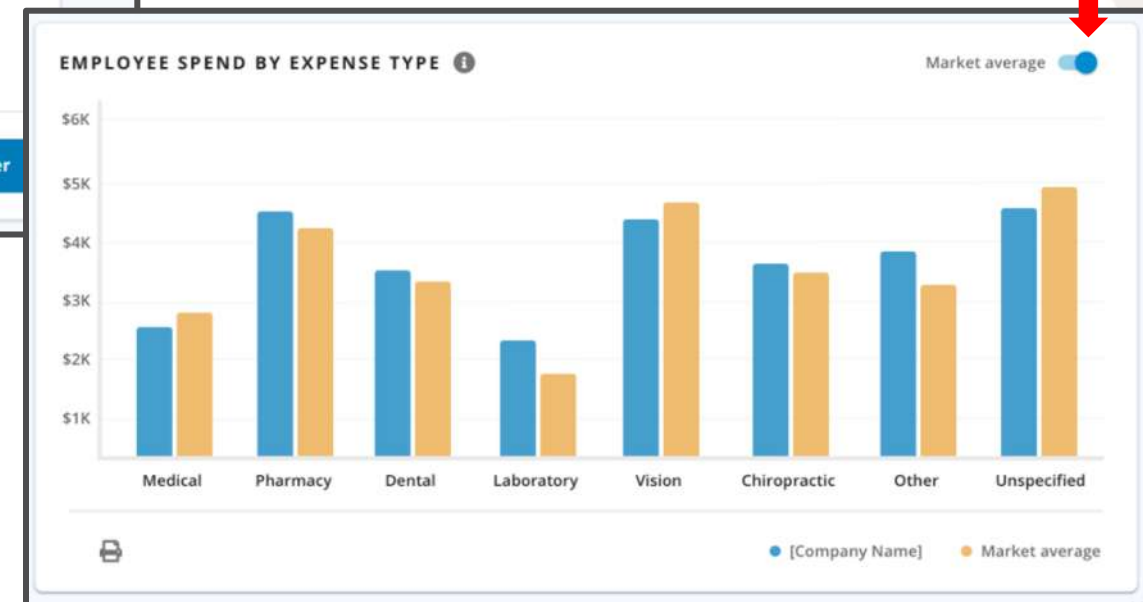
Benefit Analytics: Flexible Filters and Market Average Comparison

You can use filters to set the Market Average Comparison by **size, geography and industry** - and **compare themselves to other, similar companies**.



The screenshot shows the ACME Health interface. On the left is a navigation menu with options: Home, Imports, Set up Contributions, Reports, Employees, Tools, Analytics, and Requests. The main area is titled "Benefit Analytics" and contains a "FILTERS" section. Under "MY BUSINESS", there are dropdowns for "Period" (Calendar YTD) and "Plan type" (All plan types). Under "MARKET COMPARISON", there are dropdowns for "Company size" (All company sizes), "State" (All states), and "Industry" (All industries). At the bottom right of the filter section are "Reset all filters" and "Filter" buttons. A red arrow points from the "Tools" menu item to the "Filter" button.

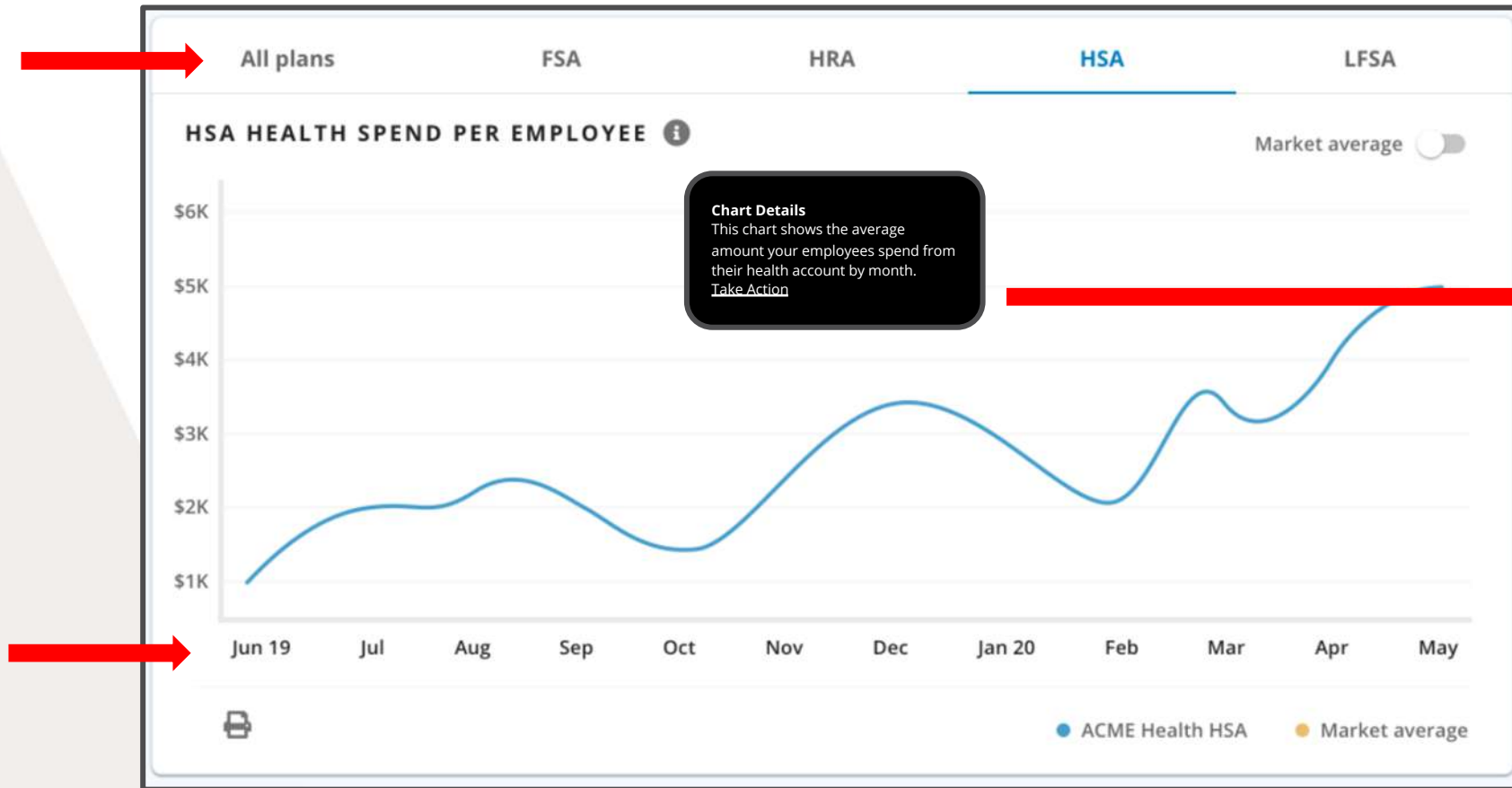
Employer controls if comparison is displayed using on/off toggle.



Benefit Analytics: View trend, select plan type, and take action.

Select a specific plan type to change the analysis displayed on the chart.

Click “Info” button to get suggestions on action to take using the analysis.



Health Spend Per Employee

Purpose

- This chart shows the average amount your employees spend from their health account by month.
- Use the global filter to select the start and end date. Up to 12 months prior to the selected end date will be displayed.
- Click on a tab to view all plan types together or one specific plan type.
- See how you compare to other employers by turning on the Market Average switch.
- View the trend to see if the average spend per employee is increasing or decreasing and during what time of year.

Take Action

- Get a better understanding of your employee's total exposure to health care costs by considering per employee health account spend along with employee insurance premium costs.
- Is your per employee spend higher than the market average? Consider making medical or pharmacy benefit design changes that could help ease employees out of pocket costs
- Understand which account type has the highest per employee spend and which has the lowest.

View monthly change over time